

**ARTSWOK COLLABORATIVE LIMITED**  
**Annual Report for Year Ended 31 March 2017 (FY16)**

ArtsWok Collaborative Limited was set up as a company limited by guarantee on 30.10.2014. It was registered as a Charity under the Charities Act on 29.09.2015.

**Unique Entity Number (UEN):** 201432448C

**Registered Address:** Blk 305 Serangoon Ave 2, #04-98, S(550305)

**Governing Board Members:**

<b>Name</b>	<b>Designation</b>	<b>Date of Appointment</b>
Lee Hing Giap, Justin	Chairperson	25 June 2016
Ngiam Su-Lin	Vice-Chairperson	25 June 2016
Ko Siew Huey	Treasurer	25 June 2016
Low Patsian @ Nuha Maya Low	Board Member	25 June 2016
Charlene Delia Jayamani Rajendram	Board Member	25 June 2016

Banker: Oversea-Chinese Banking Corporation Limited

Auditor: Tassure Asia LLP

**OBJECTIVE**

The objects of the Charity are as follows:

- a. To facilitate change by enabling communities to express identity, concerns and aspirations through the language of the arts.
- b. To work with multidisciplinary teams to design and implement arts-based civic engagement projects.
- c. To pilot innovative arts programmes in community settings.

- d. To convene a community of practice and to conduct networking and training.
- e. To conduct research and advocacy in the field of arts-based community development.

**POLICIES ADOPTED DURING THE FINANCIAL YEAR**

A personnel performance review process was instituted to provide a structured way of evaluating and rewarding staff contributions.

**REVIEW OF FY 2016**

**Staffing**

As at 31.03.2017, there were 2 Directors and 1 Programme Manager employed by the Charity.

**Activities**

Implementation Date	Name of Activity
<b>Creative Producing</b>	
Consultation and proposal writing: Year-long	<p><b>Both Sides, Now</b></p> <p>The proposed new phase of this multi-year project has the ambitious goal of creating end-of-life (EOL) friendly communities where individuals and families are supported in making informed decisions about EOL plans.</p> <p>In order to achieve this new objective, our approach has shifted towards a community-centred and arts-driven approach. As creative producers, ArtsWok plays an integral role in bridging partners from across</p>

	<p>different sectors and disciplines.</p> <p>Developing community advocates will be a crucial aspect of the project. As such, there will be efforts to recruit more volunteers, preferably from within the communities.</p> <p>The ambitious scope of this project resulted in the approval process for funding taking a longer time than expected, causing a delay to the start of the project. But the team was able to immediately kickstart the volunteer call in April 2017 and keep the project on track as soon as funding came through.</p> <p><a href="http://www.bothsidesnow.sg">www.bothsidesnow.sg</a>  <a href="https://www.facebook.com/bothsidesnowsg">www.fb.com/bothsidesnowsg</a></p>
<p>23 – 30 Jul 2016</p>	<p><b>M1 Peer Pleasure Youth Theatre Festival</b></p> <p>In our second year, we secured M1 as the title sponsor of our fledgling festival and Ministry of Culture, Community and Youth Minister Grace Fu as the Guest of Honour for the festival. We also improved attendance from the previous year– over 90% of tickets sold for festival plays and interactive drama engagement programme, reaching out to about 1750 audience members.</p> <p>We reached out to about 120 youth participants. Plays were youth centric - either directed, acted, written or devised by youths. We also increased the number of plays from 5 to 6 and expanded beyond schools to youth groups for more diverse offerings.</p> <p>Next year, the festival team will be tackling more substantive social issues concerning youths. This aligns with our vision of not just providing an annual</p>

	<p>platform for youth theatre, but also to create a rich, meaningful space for youth dialogue and enrichment on issues that impact the society in which we live.</p> <p><a href="http://www.peerpleasure.org">www.peerpleasure.org</a>  <a href="https://www.facebook.com/ppfestival">www.fb.com/ppfestival</a></p>
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**Networking and Training**

<p>9 May 2016  21 Nov 2016  27 Feb 2017</p>	<p><b>The Greenhouse Sessions</b></p> <p>To date, ArtsWok has conducted a total of 14 Greenhouse Sessions. The three sessions conducted in this Financial Year focused on the theme of Creative Placemaking, deepening conversations around that topic while at the same time looking at a cross section of local, regional and international case studies.</p> <p>90% of participants agreed that the Sessions are useful in their field of work and 61% of participants agreed that the Sessions help build a supportive network of practitioners.</p> <p><a href="https://www.facebook.com/thegreenhouseseries">www.fb.com/thegreenhouseseries</a></p>
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**Research and Advocacy**

<p>18 - 25 Sep 2016</p>	<p><b>Twin Cities – Singapore Exchange</b></p> <p>This year presented many opportunities for us to reach out to a diverse range of stakeholders from across the public, private and people sectors, both local and international.</p>
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<p>1 Mar 2017</p>	<p>Together with four artists from across different disciplines, the two ArtsWok directors worked with our counterpart in the US (Centre for the Study of Art and Community) to organise a study trip to the Twin Cities, a place with a history of innovative arts-based community development work.</p> <p>Our Singapore contingent visited 10 organisations ranging from arts groups, intermediaries, government, funders and non-profit real estate developers. We gave a presentation on the state of the field in Singapore and artists gave examples of their community-based work.</p> <p>Their reflections and insights have been captured in these reports : <i>Being Less Than One</i> by Alecia Neo, <i>The Third Place</i> by Han Xuemei and <i>A Call for a Creative Community Centre</i> by Ngiam Su-Lin.</p> <p><a href="http://artswok.org/wp/wp-content/uploads/2016/09/Twin-Cities-Singapore-Exchange.pdf">http://artswok.org/wp/wp-content/uploads/2016/09/Twin-Cities-Singapore-Exchange.pdf</a></p> <p><b>Without Culture, There is No Future for Cities</b></p> <p>Back in Singapore, as a follow-up to the Twin Cities study trip, ArtsWok and the artists shared our learnings and insights with an audience comprising stakeholders from the private, public and people sectors from the local and international communities at the Singapore Insights forum in March 2017. This forum was presented by Singapore International Foundation (SIF), in collaboration with ArtsWok Collaborative.</p> <p><a href="http://www.sif.org.sg/photos/singapore-insights-without-culture-there-is-no-future-for-cities">http://www.sif.org.sg/photos/singapore-insights-without-culture-there-is-no-future-for-cities</a></p>
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	<p><b>Conferences/Presentations/Publications</b></p> <p>Director Ngiam Su-Lin was invited to speak at a forum on creative producing organised by Culture Link. She was also a mentor at a clinic for up and coming creative producers. We hope these initiatives can go some way in demystifying the work that we do as intermediaries and to encourage more producers to do this work.</p> <p>We are also documenting our experiences and have submitted a chapter to an Institute of Policy Studies Exchange Series publication titled <i>Mobilising Diverse Community Assets to Meet Social Needs</i>. The chapter highlights the importance and challenges faced by an arts intermediary and reflects on how community groups can partner with artists for community development work.</p> <p>In Nov 2016, ArtsWok was featured on the Power List of The Peak Magazine. Director Ko Siew Huey gave a speech at the awards gala about the necessity of the arts in creating positive social change to an audience of high net worth individuals and philanthropists.</p>
	<p><b>Press</b></p> <p>Singapore International Foundation, 1 March 2017  <b>Without Culture, There is No Future for Cities</b></p> <p>The Peak, 4 Nov 2016  <b>The Peak Power List 2016: Ko Siew Huey</b></p> <p>Montfort Care Good Death, 13 Sept 2016  <b>This Theatre Performance Uses a Towel, a Plate and a Water Tumbler to Get the Elderly to Open Up About Living and Dying</b></p>

	<p>The Straits Time Life!, 12 July 2016  <b>The Young Take Centre Stage At Theatre Festivals</b></p> <p>Today, 5 July 2016  <b>In Singapore's Theatre, More Power To The Youth</b></p>
Aug 2016	<p><b>Website</b></p> <p>We launched a new website and expect the online presence will help to give visibility to the organisation as well as act as a repository of research, articles, press mentions and summary of our work.</p>

**ARTSWOK COLLABORATIVE ORGANISATIONAL CHART**



## **REVIEW OF FINANCIAL STATE AND EXPLANATION OF MAJOR FINANCIAL TRANSACTIONS**

A financial statement of ArtsWok Collaborative Limited was drawn up for the financial period from 1 Apr 2016 to 31 Mar 2017.

During this time, revenue from grants, donations, earned income and other sources totalled \$300,338. Total expenses for FY16 included Administrative Expenses of \$205,638 and Programme Expenses of \$120,246. Programme Expenses for FY16 included the cost of implementing our flagship M1 Peer Pleasure Youth Theatre Festival, where a substantial sum of sponsorship money was received and reflected as revenue in FY15. This resulted in a reported deficit of \$25,546 in FY16. Together with FY15 surplus of \$98,103, the financial standing of the Charity remains in healthy net surplus.

The income statement may fluctuate based on accounting practices, and we shall endeavor to find the best way to reflect our financial health (eg. more accurately reflecting accounts payables/receivables.) More importantly, cash flow is healthy. Accumulated surplus as at 31 March 2017 was \$72,557.

There are no major financial liabilities.

ArtsWok Collaborative Limited is a recipient of the National Arts Council's Seed Grant for the period from 1 April 2015 to 31 March 2018. For FY16, ArtsWok Collaborative received Cultural Matching Funds totaling \$56,000.

## **FUTURE PLANS AND COMMITMENTS**

ArtsWok plans to hire one more full-time programme manager from Sept 2017 in order to build a strong team that can continue to deliver high quality programmes.